

Systems Developer

Role Specification

This job description outlines the key accountabilities of, and output required from, the post-holder. It is not a definitive list and the role may well change and evolve over time.

Department/team/location: IT Department

Reports to: IT Supervisor

Salary: £23,715.00

Other Benefits:

- Holiday – 5 weeks per year (Jan – Dec)
- Various paid “Revive Days” (away days) throughout the year
- After satisfactory completion of probationary period CAP will contribute 5% to CAP’s own pension scheme.

Context of the job:

CAP’s IT systems form the backbone of day-to-day operations. At a time of unprecedented expansion, this is an opportunity to be a driving force in the ongoing development and expansion of key IT systems.

Main purpose of the job:

To develop IT systems that will enable effective internal and external communication, facilitating and enhancing CAP’s ongoing growth and development.

Key accountabilities:

- To understand the needs of the business and translate that understanding into high-quality, user-friendly systems. These systems will include: Staff Intranet, CAP Money, CAP website shop, New Client Switchboard.
- To work alongside our existing developer, the rest of the IT team and with key members of the wider charity.
- To keep abreast of the latest technologies and apply them advantageously where appropriate.

Measurable outputs:

- Delivery of projects to agreed timescales.
- Positive feedback regarding usability, reliability and scalability of systems.
- Innovation and initiative.

Person Specification

Knowledge & Experience

- You will have in-depth knowledge and a proven ability to write quality applications.
- Experience of varied platforms and systems including Windows, Mac OS X & Linux.

Skills/Abilities

- Excellent knowledge of PHP, MySQL & HTML
- Good communication skills
- Excellent time management
- Ability to remain calm in pressured situations
- Logical, articulate approach to work, prioritising workload efficiently
- Ability to work in a multi-platform environment, knowledge of the Zend framework and software life-cycles a distinct advantage

Christian Commitment

- The candidate must be able to give both verbal assent to and practical demonstration of Christians Against Poverty's Statement of Faith and Core Values

Life Changers & Prayer

- This role, as with all roles at CAP, requires that the individual is willing to ask friends and family to support the work of the charity through our "Life Changer" regular giving programme. Generating Life Changers is to be seen as an ongoing part of this role with the organisation.
- CAP sees prayer as a vital part of the work we do, seeking God's help in many and varied situations. This can be expressed through large groups praying together, small groups or departments praying, or even individual prayer about situations. The individual must be able to actively participate in such activities as an expression of their own personal faith and in line with CAP's statement of faith.

Other

- Must have flexibility to be able to attend staff conferences
- Comfortable in a "charismatic" Christian environment

The above job description is a guide to the work you may be required to undertake but does not form part of your contract of employment and may change from time to time to reflect changing circumstances.

Job description prepared by: Martin Foster – IT Supervisor

Date: January 2010